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**Bridgend County Borough Council**  
Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr



Civic Offices, Angel Street, Bridgend, CF31 4WB / Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB

Legal and Regulatory Services /  
**Gwasanaethau Cyfreithiol a Rheoleiddiol**  
Direct line / Deialu uniongyrchol: 01656 643147  
Ask for / Gofynnwch am: Andrew Rees

Our ref / Ein cyf:  
Your ref / Eich cyf:

**Date / Dyddiad:** 15 July 2015

Dear Councillor,

**LICENSING SUB-COMMITTEE B**

A meeting of the Licensing Sub-Committee B will be held in the Council Chamber, Civic Offices Angel Street, Bridgend CF31 4WB on **Tuesday, 21 July 2015 at 10.00 am.**

**AGENDA**

1. Apologies for Absence  
To receive apologies for absence (to include reasons, where appropriate) from Members/Officers.
2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 8  
To receive for approval the public Minutes of the meetings of the Licensing Sub-Committee held on 26 May 2015 and 23 June 2015.
4. Application to Licence Hackney Carriage Vehicle 9 - 12
5. Application to Licence Hackney Carriage Vehicle 13 - 18
6. Exclusion of the Public  
The minutes and reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

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| 7.  | <u>Approval of Exempt Minutes</u><br>To receive for approval the exempt Minutes of the meetings of the Licensing Sub-Committee held on 26 May 2015 and 23 June 2015.   | 19 - 22 |
| 8.  | <u>Application for Renewal of Licence</u>  | 23 - 26 |
| 9.  | <u>Application for Renewal of Licence</u>  | 27 - 30 |
| 10. | <u>Application for Grant of New Licence</u>  | 31 - 36 |
| 11. | <u>Urgent Items</u><br>To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency. |         |

Yours faithfully

**P A Jolley**

Assistant Chief Executive Legal and Regulatory Services

**Distribution:**

Councillors:

GW Davies MBE  
PA Davies  
E Dodd

Councillors

CJ James  
PN John  
DRW Lewis

Councillors

DG Owen

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE B HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 26 MAY 2015 AT 10.00 AM

Present

Councillor DRW Lewis – Chairperson

GW Davies MBE

PA Davies

E Dodd

CJ James

Officers:

Andrea Lee

Senior Lawyer

Yvonne Witchell

Licensing & Registration Officer

Mark Galvin

Senior Democratic Services Officer - Committees

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members:-

Councillor P John – Family commitment

Councillor D G Owen - Holiday

2. DECLARATIONS OF INTEREST

Councillor G W Davies declared a prejudicial interest in Agenda item 7. in that he knew the applicant. He left the meeting whilst this application was being considered, returning to the meeting after it had been determined.

3. APPLICATION FOR RENEWAL OF SEX ESTABLISHMENT LICENCE

The Assistant Chief Executive – Legal and Regulatory Services submitted a report, in respect of an application received from Darker Enterprises Limited for the renewal of the Sex Establishment Licence in respect of the above premises, which was being placed before the Sub-Committee for consideration, as powers have not been delegated under the Scheme of Delegation to Officers to process this by that method.

The Licensing and Registration Officer confirmed that the Company were not going to be represented at the meeting.

Details regarding the current Licence were detailed in Paragraph 3. of the report, with no representations or objections having been received from the public in respect of the application for the renewal of the Licence. Information regarding the statutory requirements that needed to be followed in terms of advertising the application, etc, were shown in Paragraph 4. of the report and these had been fully complied with by the applicant.

Paragraph 4.7 of the report, outlined guidance for Members with regard to the powers the Sub-Committee had as to the determination of the application, whilst Paragraph 4.8 gave grounds upon which the applicant could appeal against the Sub-Committee's decision should they resolve to refuse the application.

Appendix A to the report, detailed the Council's Standard Conditions and the Special Conditions the current Licence was subject to.

Following consideration of the application by Members, it was

RESOLVED:

That the Sub-Committee renewed the Licence subject to the existing terms and conditions as shown in Appendix A to the report.

4. URGENT ITEMS

There were no urgent items

5. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contain exempt information as defined in Paragraphs 12 of Part 4 and Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants.

<u>Minute No.</u>	<u>Summary of Items:</u>
6	Application for Grant of a New Licence.
7	Application for Grant of a New Licence.
8	Application for Grant of a New Licence.

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE B HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 23 JUNE 2015 AT 10.00 AM

Present

Councillor DRW Lewis (Chair)

Councillors:

GW Davies MBE  
PA Davies  
E Dodd  
CJ James  
PN John

Officers:

Andrea Lee                      Senior Lawyer  
Yvonne Witchell                Licensing & Registration Officer  
Andrew Rees                    Senior Democratic Services Officer – Committees

9.     APOLOGIES FOR ABSENCE

None.

10.    DECLARATIONS OF INTEREST

None.

11.    APPROVAL OF MINUTES

RESOLVED:                That the minutes of the meetings of the Licensing Sub-Committee of 27 February, 13 March, 1 April and 28 April 2015 were approved as a true and accurate record.

12.    EXCLUSION OF THE PUBLIC

RESOLVED:                That under Section 100A(4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contain exempt information as defined in Paragraph 12 of Part 4 and Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants.

Minute No:                Summary of Items:

**LICENSING SUB-COMMITTEE B - TUESDAY, 23 JUNE 2015**

- 13 Approval of exempt minutes of the Licensing Sub-Committee of 13 March, 1 April and 28 April 2015.
- 14 Application for the Renewal of Licence.

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

21 July 2015

#### REPORT OF THE ASSISTANT CHIEF EXECUTIVE LEGAL AND REGULATORY SERVICES

##### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

###### 1. Purpose of Report.

- 1.1 To ask the sub-committee to consider the application to grant a licence for a hackney carriage vehicle.

###### 2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

###### 3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. These applications are referred to Licensing Sub-Committee for determination.

###### 4. Current situation / proposal.

- 4.1 Application is made by Veezu Assist Ltd, to licence a vehicle registration number CV15 OLO as a hackney carriage vehicle to seat 4 persons. The date of first registration of the vehicle is 14 May 2015. The vehicle is leased from Grosvenor Contracts Leasing.
- 4.2 The applicant submitted the application on 3 July 2015. On 7 July 2015, the mileage was 1,154 miles on viewing.
- 4.3 The applicant has submitted a supporting letter with the application which is attached at Appendix A.
- 4.4 The vehicle is submitted for consideration under the Council's Hackney Carriage Vehicle Policy.
- 4.5 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

(2.1) "Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered

keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant's name. Applications will normally be dealt with under the Scheme of Delegation to Officers.

(2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances." The vehicle does not fall within the published guidelines for relaxing the policy, so this case must be dealt with on its merits.

4.5.1 This case is referred to the Licensing Sub-Committee as the vehicle falls outside the vehicle policy for the first licensing of a hackney carriage.

## **5. Effect upon Policy Framework & Procedure Rules.**

5.1 None

## **6. Equality Impact Assessment.**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Financial Implications.**

7.1 None for the Authority. The Applicant has purchased the vehicle and paid the application fee.

## **8. Recommendation.**

8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Andrew Jolley**  
**Assistant Chief Executive Legal and Regulatory Services**  
**15 July 2015**

**Contact Officer:** Yvonne Witchell  
Licensing and Registration Officer

**Telephone:** (01656) 643105

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

## **Background documents**

Hackney Carriage Vehicle Application Form  
Hackney Carriage Policy Guidelines  
Applicant Supporting Letter





Licensing and Registration Section  
Bridgend County Borough Council  
Civic Offices  
Angel Street  
Bridgend. CF31 4WB

Unit 6 | Stirling Road | Shirley | Solihull | B90 4NE

Tel No: 0121 701 5400

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[www.veezuassist.co.uk](http://www.veezuassist.co.uk)



2<sup>nd</sup> July 2015

Re: Application for Hackney Carriage CV15 OLO

Dear sir or Madam,

Please find enclosed our Hackney Carriage application form and supporting documentation for the above vehicle CV15 OLO.

We understand and acknowledge as set out in section 2.1 of the Hackney Carriage licensing notes, the stipulation relating to maximum mileage and days expired since date of first registration, therefore we understand as discussed with Licensing Assistant that this application would be determined by the Licensing Sub-committee.

The vehicle this application relates to currently has 1100 miles on the odometer and was first registered 14<sup>th</sup> May 2015. We have used the vehicle in various sites across South Wales as a demonstrator hence the current mileage. We now wish to plate the vehicle to operate in Bridgend as a temporary replacement vehicle to support Bridgend Radio Cabs drivers who may find themselves unfortunately involved in accident.

We respectfully request your considerations to the above vehicle Hackney Carriage application with the above considered and we would be more than happy to make the vehicle available for your viewing and inspection.

Yours faithfully,

Mr Andrew Fleet  
Managing Director  
t: 03300 100 600  
w: [www.veezu.co.uk](http://www.veezu.co.uk)

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

21 July 2015

#### REPORT OF THE ASSISTANT CHIEF EXECUTIVE LEGAL AND REGULATORY SERVICES

##### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

#### 1. Purpose of Report.

- 1.1 To ask the sub-committee to consider the application to grant a licence for a hackney carriage vehicle.

#### 2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

#### 3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. These applications are referred to Licensing Sub-Committee for determination.

#### 4. Current situation / proposal.

- 4.1 Application is made by Jamshad Iqbal, to licence a Vauxhall Vectra vehicle registration number FP07 USG as a hackney carriage vehicle to seat 4 persons. The date of first registration of the vehicle is 6 June 2007. A previous licence expired on 25 June 2015. The applicant has submitted a letter of explanation at Appendix A.
- 4.2 The vehicle was previously licensed with Bridgend County Borough Council from 11 June 2007 onwards. Members are requested to note that Mr Iqbal failed to renew his licence on time in 2013 and the matter was referred to Sub-Committee for determination. On 25 June 2013 a Sub-Committee resolved as follows:

“We have considered your application to register FP07 USG .. and having considered our policy and having inspected your vehicle, we are happy to grant your vehicle a licence on the basis of exceptional circumstances and interior quality of the car. “

It was highlighted however, that the actual mileage was higher than that shown on the instrument panel of the vehicle. The last test certificate submitted prior to the Sub-Committee meeting (11 December 2012) showed that the mileage of the vehicle was 205958. The mileage on the date of the Sub-Committee was 80,594. Enquiries made with the Department for Transport confirmed that as a new speedometer had been installed because of instrument failure, it was not necessary to inform anyone that the mileage had been reset. It was however, necessary for the owner to make it clear that the actual mileage of the vehicle is higher than that

shown on the instrument panel. The last recorded vehicle test for this vehicle was undertaken on 25 February 2015 was 129,177.

4.3 The vehicle is submitted for consideration under the Council's Hackney Carriage Vehicle Policy.

4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

“Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant's name. Applications will normally be dealt with under the Scheme of Delegation to Officers. (2.1)

Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances.” The vehicle does not fall within the published guidelines for relaxing the policy e.g. being wheelchair accessible, so this case must be dealt with on its merits. (2.2)

Applicants are reminded that if they fail to make application to renew an existing licence before the expiry date any subsequent application must be treated as one of grant. Any relaxation of current policies will only be granted in very exceptional circumstances. The responsibility for making an application rests solely with the licence holder. All applications of this type will normally be reported to the Licensing Sub-Committee for determination. (2.5)

4.4.1 This case is referred to the Licensing Sub-Committee as the vehicle falls outside the vehicle policy for the first licensing of a hackney carriage.

**5. Effect upon Policy Framework & Procedure Rules.**

5.1 None

**6. Equality Impact Assessment.**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

**7. Financial Implications.**

7.1 None for the Authority. The Applicant has purchased the vehicle and paid the application fee.

## **8. Recommendation.**

- 8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Andrew Jolley**  
**Assistant Chief Executive Legal and Regulatory Services**  
**15 July 2015**

**Contact Officer:** Yvonne Witchell  
Licensing and Registration Officer

**Telephone:** (01656) 643105

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

### **Background documents**

Hackney Carriage Vehicle Application Form  
Hackney Carriage Policy Guidelines  
Vehicle Testing History  
Letter from Applicant  
Sub-Committee Decision record

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Dear Sir/Madam,

I am sorry to inform you that my plate been taken off again as it was happen in 2013. Same happen this year I only received the batch application form I received it which fill and renewed it. I did ask lady when my plate is expiring she did told me which I forgot about it. I was waiting for application form for the renewal of the plate instead of receiving application form I received the letter from your department that my plate been taken off. That's the only source of income I have to survive if the plate been taken off I cannot afford brand new car so Please be kind to me and grant me plate. I don't know why this happening to me.

Your sincerely

Mr J Iqbal

*Jamshed Iqbal*  
30/6/2015.

Plate No HC203

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